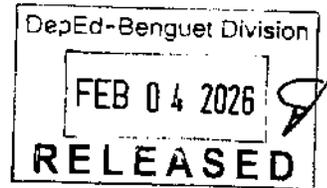




Republic of the Philippines
Department of Education
Schools Division of Benguet



Division Memo: 49s.2026

February 4, 2026

2025 POST IMPLEMENTATION REVIEW OF OSDS PERSONNEL

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID, SGOD
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Division's commitment to continuous improvement, accountability, and efficient service delivery, this Office shall conduct the 2025 Post-Implementation Review (PIR) of Personnel in the Office of the Schools Division Superintendent (OSDS) on February 18-19 at Paradiso Beach Resort, Aringay, La Union.
2. The review aims to assess the implementation and effectiveness of personnel-related policies, systems, and work processes, including but not limited to workload distribution, performance delivery, compliance with existing guidelines, and overall operational efficiency of the OSDS. The results of this review shall serve as basis for identifying gaps, best practices, and areas for improvement, as well as for recommending appropriate policy adjustments and administrative actions.
3. This serves as an authority to travel to identified personnel of the OSDS as per attached Annex A.
4. Strict compliance with this Memorandum is hereby enjoined.


ESTELA P. LEON-CARINO EdD, CESO III
Regional Director and
Concurrent Officer-in-Charge
Office of the Schools Division Superintendent



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Republic of the Philippines
Department of Education
Schools Division of Benguet

Annex A

Name	Position	Unit/Section
1. ESTELA P. LEON-CARINO	OIC-SDS	OSDS
2. SAMUEL T. EGSAEN, JR	ASDS	OASDS
3. FLORABEL E. BUCLAY	AOV - Budget	Budget
4. MAHAL M. RIFANI	AOV - Admin	Admin
5. MELVIN ALFREDO	AO IV -Records	Record
6. JOYCE B. GAVINO	AO IV -Cash	Cash
7. FLORABEL C. BALANON	AO IV - Supply	Supply
8. MEL W. ALINGBAS	AO IV - HRMO	Personnel
9. LEAH JOY F. BUENAVISTA	ADA IV	Personnel
10. MARTY DION T. ESTACIO	AO III	Personnel
11. JORDAN G. MENDOZA	AO II	Personnel
12. KATELYN FLERE B. CALUB	ADAS III	Personnel
13. YOLANDA T. AGUSTIN	ADAS III	Personnel
14. CHARMAINE D. NONOG	ADAS III	Personnel
15. KYLYN PA-ANG	ADAS III	Personnel
16. FELYN MAE S. PILAS	ADAS III	OIII
17. ALMA B. SAGAYO	ADAS I	Budget
18. FRANCISCA AROCO	ADAS III	Budget
19. KIMBERLY PARIAN	ADAS III	Accounting
20. BEVERLY MARZO	ADAS III	Accounting
21. CHIQUI ANN T. MONTES	ADAS III	Accounting
22. CLAIRE MAY FAGSAO	ADAS III	Accounting
23. ERIKA SACPA	ADAS II	Accounting
24. MANNIELYN BESTRE	ADAS II	Accounting
25. AIZA J. MANE-NERA	AA VI	Admin
26. LERMA V. TOKIAS	AA VI	Records
27. MARK LEWELL B. MANUYAG	AA VI	Personnel
28. RUTH M. PARISTA	ADA VI	Cash
29. JORDAN FIANZA	AO II	Atok District
30. GENAR TONY	AO II	Atok District
31. ROLANDO MALAFU	Guidance Counsellor	
32. FRANCIS BUCLAY	AA VI	OSDS
33. DARCY POL-OC	COS - Driver	OSDS
34. EZRA DELIAS	COS - Driver	OSDS
35. VERGELIO SORIANO		Records



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36. HILL BINALIW	AA VI	Supply
37. WYNN DARRYL S. LAOP	AA VI	OASDS
38. HAZEL E. BAGAYAO	AO II	ATOK DISTRICT
39. MARICHELLE OLA-AO	AO II	BUGUIAS DISTRICT
40. JAYCEL D. CALONG	AO II	KAPANGAN DISTRICT
41. TWINKLE ASUDERA	AO II	ITOGON II DISTRICT
42. JAYFERD PULAC	AO II	TUBLAY DISTRICT
43. MONALIE CACATIAN	AO II	SABLAN DISTRICT
44. GRACE BAWING	AO II	SABLAN DISTRICT
45. FREDA PACLOS	AO II	LA TRINIDAD
46. LEVENE L. MUÑOZ	AO II	BAKUN DISTRICT
47. CHARISH PITPITUNGE	AO II	BUGUIAS DISTRICT



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